FAQs – Marshall ASAMS application advisors webinar

Last updated: 4th of June 2025

1. **Can an applicant change the region after they start an application?**

   At the moment, applicants will need to contact applicantsupport@marshallscholarship.org to change their region. We have raised this with the system developers and will provide an update if this function becomes available for students within the system.

2. **Is there a place to indicate the campus' internal deadline for the nomination process?**

   Setting internal deadlines will not be possible via the ASAMS system.

3. **Is there an option to download a full application before the advisor submits to the region?**

   Currently students can download a copy of their full application once they submit to the institution. Advisors can download a copy of the full application once they submit to the region. We have raised this with the system developer and will provide an update if this function becomes available. In the meantime, students can email advisors copies of their full application once they submit.

4. **When should we expect registration/access credentials to the system if we have filled out the registration form?**

   Anyone who registers before the launch will receive their next steps on the 11th of June. After the launch on the 12th of June, there will be a 2–3-day processing time.

5. **Can recommenders and/or advisors edit a letter of recommendation once it has been submitted?**

   We are raising this with the system developers and will provide an update as soon as possible.

6. **Can letters of recommendation and letters of endorsement be uploaded as a PDF?**

   The text from both letters of recommendation and letters of endorsement will need to be copied and pasted into a text box field. There will be no option to upload a PDF.

7. **Can advisors input a letter of recommendation or letter of endorsement on behalf of the recommender and/or endorser?**

Yes, advisors will be able to input a letter of recommendation or letter of endorsement on behalf of the recommender and/or endorser.

8. **Can the 'return to applicant' function be used multiple times?**

   Yes, there is no limit on the number of times an application can be returned back to the applicant. The applicant will need to resubmit the application each time.

9. **When you create an endorser profile, does the endorser receive an email?**

   No, the endorser does not receive an email until they have been allocated to an applicant and request has been sent.

10. **Can an applicant switch from a 1-year award to a 2-year award (or vice versa) after they have started an application?**

    Applicants will need to contact applicantsupport@marshallscholarship.org to change their award type.

11. **Can endorsers leave the ranking question blank if their institution does not rank students?**

    Yes, this is an optional field.

12. **If advisors plan to upload the letters of endorsement for all candidates on behalf of the endorser, does the endorser information still need to be added?**

    Yes, the endorser information still needs to be captured even if the advisor will upload on their behalf.

13. **Does the system block university combinations that are not allowed for the application?**

    Yes, the system will not allow candidates who have selected a first-choice course at the University of Oxford, University of Cambridge, Imperial College London, King's College London, London School of Economics and Political Science (LSE) or University College London (UCL) as their second choice in the same year of study as outlined in section 10 of the [2026 Rules for Candidates](#).

    The system will not automatically block courses which may fall under the courses not funded list in section 9 of the [2026 Rules for Candidates](#) so applicants should ensure that their courses are eligible.