

## Appendix 2 – MACC Scholar Code of Conduct

### Marshall Aid Commemoration Commission

#### Scholar Code of Conduct

As a Marshall Scholar or Scholar Elect (offer-holder), you are an ambassador for both the MACC and the United States of America, and your actions and remarks will have an impact on the reputation of both. You are therefore expected to adhere to high standards of conduct and behaviour and to show respect to others and your surroundings at all times. It should be noted that you will also be expected to comply with your university's regulations on conduct and will be subject to their policies and procedures. The MACC works closely with the universities in requiring the highest standards of conduct and total probity, on the part of staff and faculty as well as students.

The Marshall Commission aims to enable a free exchange of ideas during all its activities in order to achieve the maximum potential impact for all participants. Recognising the diversity of backgrounds among our award holders – in terms of race, religion, gender, sexuality, cultural values and disability status – you are reminded to always be respectful to others and to behave in an appropriate manner. All communication should be appropriate for an audience including people of many different backgrounds; harassment and sexist, racist, or exclusionary comments or jokes are not appropriate nor is discrimination either direct or indirect. Please familiarise yourself with relevant UK university equality and diversity policies and with the Office for Students [guidance on the UK's Equality Act 2010](#).

The same considerations apply to social media and electronic communications and the provisions of this Code and the [Disciplinary Policy](#) apply as they would to speaking in public or writing something for publication, either officially or in a personal capacity. When engaging with social media you should at all times respect confidentiality, financial, legal and personal information. Social media and electronic communications, whether public or private, addressed to a group or an individual, should never be used for harassment, bullying, defamation, or any behaviour that makes another individual feel threatened or uncomfortable. Please see the [Social Media Policy](#) on our website.

The Marshall Commission is committed to proactively safeguarding and promoting the welfare of Marshall Scholars, and to protecting all those with whom the Commission comes into contact. The Commission requires Commissioners, Secretariat staff, and Scholars and Fellows to fulfil their role and responsibilities in a manner consistent with requirements for safeguarding. The Commission's Safeguarding Policy can be found on our [website](#).

Scholars are expected to fulfil all requirements put on them as award-holders and return all documentation in a timely and complete manner. Scholars are expected to treat any staff engaged within the Secretariat, or within any other organisation contracted to provide services to the Commission, with courtesy and respect. It is expected that such staff will show you the same consideration in return.

The Commission operates a zero-tolerance attitude to fraud and will investigate all instances of actual, attempted and suspected fraud, bribery or corruption committed by Scholars and Fellows related to their award. Any such instances will be considered under the Commission's Anti-Fraud Policy which can be found on our [website](#).

Any complaints received or issues related to the behaviour of Scholars brought to the attention of the Commission will be taken very seriously and any behaviour that does not adhere to the above values and expectations will be addressed by the Marshall Commission in line with our Complaints Policy found on our [website](#). Your award may be terminated at any time for reasons of unsatisfactory conduct, progress, or attendance, or if your registration is suspended or terminated by your university for any reason.

#### All Scholars must sign below:

**Name:**

**Signature:**

**Date:**